

**Minutes of a Meeting of Luddington and Haldenby Parish Council
held in the village hall on Monday 5th July 2021 at 7.30pm. Covid guidelines were followed.**

No members of the public attended this meeting.

At 7 o'clock prior to the publicised meeting 1 member of the public G Sands representing the cricket club attended to provide updates on field maintenance etc.

Present Councillors H Johnson, C Winter, S Walker, R Thorpe, C Carver and R Adams. The outgoing Clerk N Ingleton, Ward Councillors J Briggs and J Reed
Apologies Councillor L Simm

Minutes taken by Cllr C Winter

Microgrant Forms requested by D Griffiths and J Christophers

The minutes of the meeting held on the 7th June 2021 had previously been circulated to the parish councillors and were signed as a true and complete record.

Declaration of interest North Lincolnshire Code of Conduct 2011. To record any declaration of interest by members in respect of items on this agenda. No declarations were made.

Financial Matters

Account balance on 30 June 2021 £13,398.65

(Funds donated by the old committee and profit from the Gala in July 2019 £2315.75)

NLC refund of grass verges and paths £2767.00.

Cheques

C Curry £300

CWC(Humberside)Ltd £441.60 2 cuts Grass in the village.

CWC(Humberside)Ltd £348.00 2nd cut parish paths in the village.

CWC(Humberside)Ltd £240.00 2 cuts Playing Field.

CWC(Humberside)Ltd £144.00 Herbicide Playing Field

Litter bin invoice is still outstanding

RNS Printing £26.08 postage £7.92

Microgrant balance – overspent but 2k in the microgrant fund. See note from Clerk N Ingleton

Actions from the minutes.

Ward Councillor update.

Remembrance Garden.

J Briggs has obtained 2 quotes but materials are difficult to come by at present. To be discussed again at Aug meeting.

Cllr J Reed to complete SSE bid for funds towards memorial garden.

Designs etc to be shared with local residents prior to confirming plans. Won't be completed in time for November 2021

Playing Field Phase 2

Muga – 3 quotes obtained

Consideration/discussion given to location, size, design of the MUGA, along with the location of the gate onto the playing field.

Cllr R Thorpe proposed Kompan and Cllr S Walker Seconded

Cllr J Reed to complete funding bids with SSE and North Lincs Council to secure funding. PC to offer up a small percentage of monies in support of the activity.

Footpaths, Bridleways, Village maps.

2 signs are still missing, clarity on public rights of way needed. Church Mere is highways land. FP5 has to reach a road/footpath it can't just start/end in the middle of a field.

Colin Wilkinson from North Lincs Council is the point of contact.

Footpaths need to be on the definitive map by 2026.

Cllr J Briggs to speak with Colin Wilkinson at NLC re missing paths/byways Cllr C Carver is keen to know of other footpaths that villagers have been using for years.

Correspondence

Village Garden competition

Results - Best front garden, No 1 Britton Close, hanging basket and pot plants, Sycamore House Certificates and Trophy to be presented to winners

Village Newsletter.

S Walker and R Adams kindly delivered village newsletters

Content for next newsletter, Success of the village cricket team, add the parish council webpage details on the bottom of the newsletter. Include update on MUGA (phase 2 of playing field works) Volunteers for playing fields group.

Health and Safety Issues. Field signage.

To be discussed by Parish Council Working committee meeting

Standing Orders

Cllrs to understand what these are and discuss at August Meeting

Appointment of A Bosmans Internal Auditor. – will go ahead (proposer S Walker, Seconded R Adams)

Parish council website

Managed and updated by company Kyanite

Cllr R Adams to liaise with Kyanite to ensure continued management and updated content (eg planning applications, activities. All Cllrs to list ideas for content and share with R Adams.

Facebook

Use of the Luddington community page to direct villagers to the Parish website for up to date minutes etc

Minute's publication

Draft minutes to be produced by Clerk / acting Clerk promptly after each meeting so Cllrs are able to complete actions in good time.

Broadband

Kcom are attempting to sell their superfast broadband to the villages across Axholme North. The council noted the request but no action at this time.

Grass Garthorpe Road

Query from a resident on the areas of grass that were being cut and the times, issue resolved.

Playing Field/committee

Since the last meeting Cllr S Walker has discussed the theory of forming a working group of villagers/ sporting teams to help manage the playing field and village hall. There is enthusiasm from all parties. This will become the Parish Council working party and will follow parish law, a minimum of 3 parish councillors must sit on this committee/group.

The parish clerk would also clerk for the Parish Council working party. The village hall running and management would need to remain separate in terms of finances, insurance etc as they are governed by charity law and not parish law.

Cllr Julie Reed has offered to help Luddington village hall committee with support for activity etc.

The new Parish Council Working Party will meet at 7pm prior to the PC meeting on Monday 02nd August.

Cllr S Walker to invite all interested parties to this meeting.

Cllr Julie Reed to contact Jack Bower of the former playing field committee to request that all assets from the former committee have been formerly transferred to the Parish Council in writing.

Complete an inventory of all equipment to ensure ownership is clear.

Roller – owned by Cricket club, Goal Posts owned by Duffs football and changing rooms are owned by the parish council.

Since the last meeting the score box has been broken in too and requires replacement windows. Some additional security measures to be installed.

Village Hall committee.

See above comments

Gate at Field.

To be discussed at August Meeting

Clerk resignation letter.

Thanks made to Nichola Ingleton for her years of service as Clerk to the current and past councillors of the Luddington Parish. Card and flowers presented.

N Ingleton not only provided the clerk duties but she was the responsible finance officer for the parish and those duties need to be covered.

The laptop and paperwork have been passed to the Chair Cllr H Johnson

Clerks role is 4 hrs per week.

The council can liaise with NLC democratic services to inform them we have no clerk.

Advert for new clerk to be drafted and option to approach other local village clerks as a temporary measure.

In the absence of a clerk the chair and 1 other cllr can contact ERLICA

It was discussed that the parish requires a new clerk ASAP as Mrs N Ingleton was also the responsible financial officer.

There are 4 boxes of paperwork currently with Mrs N Ingleton to be collected by the councillors. 6 years of accounts are required to be kept and all historical documentation has been filed in an A-Z system within the boxes

The vouchers for the garden competition are located in the clerks box file which is with the chair.

Tree planting

The trees purchased and planted earlier in the year are not growing, supplier contacted and monies refunded. Suitable replacements will be sourced and planted at the correct time of year. Cllr C Carver to arrange.

Planning

None

Items for the next agenda.

Playing Field/Parish Council Working Party

Gate at the Field

Standing Orders

Remembrance Garden

Date and place of next meeting.

The next Parish Council meeting will be held on Monday 2nd August 2021 at 7.30pm.

Members of the public to attend for first 15 minutes